Braille Production Decision Guide for Physical Science Class

What is in the document?	What is the format?	What do I do with it?
what is in the document?	what is the format?	what do I do with it?
Print only	Digital/Electronic	Give to student on flash drive
	Paper	
	-	ONE school day before it is needed to access on flash drive
Simple Charts or Graphic Organizers	Digital/Electronic/Paper	Give all to braille clerk to produce in a
Examples: Table charts with print only; Venn	g,,,,	readable format at least ONE school day
diagrams or tree diagrams with print only		before it is needed to access on flash drive
All Other Graphics: Diagrams, Complex	Digital/Electronic	Email or put in shared folder to braille clerk at
Charts, etc.		least FIVE school days before it is needed
Examples:		
Energy Donsity of soap 45	Paper	Give to TVI, hand deliver to braille clerk, place in box or scan in and either put in shared folder or email to braille clerk at least FIVE school days before it is needed
Mathematical or Scientific Notation	Digital/Electronic	Email or put in shared folder for braille clerk
Examples:	2.6.00., 2.000. 00	at least THREE school days before it is needed
$2H_2 + O_2 \rightarrow 2H_2O$		·
	Paper	Give to TVI, hand deliver to braille clerk, place
↓ ↓ ↓ 177 00		in box or scan in and either put in shared
4H, 2O = 4H, 2O		folder or email to braille clerk at least THREE
OH O OCH ₃ NaOH (aq) Nethyl salicylate OH O OH Salicylate OH		school days before it is needed
		Consult with TVI at least FIVE school days
Things you are unsure about	All Formats	before you will be doing the assignment